



## **New York MEPS**

### **Important Information for Applicant Guests**

The New York MEPS looks forward to welcoming you to witness your loved one take the Oath of Enlistment prior to shipping to basic training. Today they join an honored tradition of service to something greater, showing great selflessness, courage, and commitment just by volunteering to serve. We are honored to welcome them, and you, into the military family.

Below you will find information about visiting New York MEPS. Please read it in its entirety before your visit.

#### **Viewing the Oath of Enlistment Ceremony:**

- Active-Duty applicants who are about to ship to basic training as well as National Guard and Reserve applicants are authorized *two* adult guests to attend their Oath of Enlistment. Guests under the age of 18 do not count toward an applicant's two visitors. Additional visitors require prior approval from the MEPS.
- Guests are allowed in the MEPS 30-minutes prior to the ceremony; Oath of Enlistment ceremony times vary throughout the day. The first oath can begin as early as 08:30, and may be as late as 12:00.
- A MEPS representative will collect family members 10-15 minutes prior to their respective oath ceremony at the staging area, screen them for entrance, and position them in the oath room. Please remain near the MEPS in designated areas (off of White Avenue, look for posted signs) to ensure timely positioning.
- Oath ceremonies last no longer than 15 minutes. After which, visitors can offer congratulations and take photos for no longer than 10 minutes before the applicants must leave to ready themselves for departure.
- Guests must exit the MEPS following completion of the Oath of Enlistment ceremony. All visitors are expected to be off the installation no later than 1:00pm (or 30 minutes following the departure of the applicants to the airport).
- Families are welcome to wave farewell to their applicant as they load the busses and depart for their respective basic training sites between the hours of 11:00 and no later than 1:00pm.
- Disruptive guests will be asked to leave.

#### **Getting to the MEPS**

- New York MEPS is located on Fort Hamilton Military Installation at 116 White Avenue. Brooklyn, NY 11252.
- The entrance to Fort Hamilton is at the intersection of 101<sup>st</sup> Street and Fort Hamilton Parkway. Vehicles are not authorized on post. All visitors must: find street parking in Bay Ridge and walk to the gate, take the subway to 95<sup>th</sup> Street/Bay Ridge station on the R-line, or be dropped at the main gate.
- DoD ID holders are authorized entrance to the post and its facilities (gas station, Exchange, commissary, bowling alley, community club), but have no special access to the MEPS building 116.

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- The sponsoring Recruiting Service Command, or work detail designee is responsible for escorting the applicant's visitor(s) to the MEPS entrance. MEPS personnel will not be available to escort an applicant's visitor(s) from the military installation gates to the MEPS.
- Requirements to get on base:
  - Visitor access requests must be completed and submitted to the Visitor Control Center and the MEPS operations section no later than 72 hours prior to arrival. Substitutions over the age of 18 will not be authorized.
  - Designated recruiters will be available to escort cleared visitors upon arrival at Fort Hamilton.
  - Entering the installation routinely takes 15 minutes (based on access forms submitted more than 48 hours in advance) but could take longer. Please plan accordingly.
  - Please speak with your applicant's recruiter for details on submitting a Visitor Access Request form ahead of your visit.

### **Parking at the MEPS**

- There is NO parking available on Fort Hamilton.

### **Security while at the MEPS**

- Guests over the age of 18 must provide valid state-issued (Real ID) physical identification.
- Minor guests do not require identification but must be accompanied by an adult.
- Guests will go through a security screening to include wand detectors. Visitor(s) are encouraged not to bring bags as they will not be allowed in the building.
- Guests must sign in and out on a visitor control log along with wearing a visitor badge while at the MEPS facility.
- Weapons (knives, guns, martial arts gear, boxcutters, pepper spray...anything with the purpose of doing injury or bodily harm) brought onto the installation will result in security forces and the NYPD being called to respond.
- Please notify the MEPS commander in advance of any special medical equipment that may require adjustments in security screenings.
- There is limited space for mobility assisting devices (wheelchairs, scooters, etc.), but the building access is ADA compliant with ramps.

### **Photography in the MEPS**

- Visitor(s) are only authorized to take photos and/or videos in the Oath of Enlistment Ceremony room or outside in the family waiting area.

### **Refreshments while at the MEPS**

- The only refreshments available are at the Burger King inside the Exchange to the east of Building 116, the Bowling Lanes in (Building 124 Wainwright Dr) or in downtown Bay Ridge.



## **Point of Contact at MEPS**

- If you have questions, please contact the:
  - Operations Officer, 929-429-2720
  - Assistant Operations Officer, 929-417-2720